



## FIELD BOOKING FORM (NON FOOD)

Saturday 8<sup>th</sup> July 2017

Please indicate how much space you require

\_\_\_\_\_ m frontage by \_\_\_\_\_ m depth \_\_\_\_\_ sqm

Standard Pitches £10 per square metre. (i.e. a 3m x 3m stall will cost £90). We offer a 50% discount to all registered charities. (Limited Space)

Organisation/Company Name	
Registered Charity Number	
Contact Name	Address
	Postcode
Email	Phone
Items to be sold	

A free traders' site will be available 200m from the site. Please let us know the dimensions of the vehicle. This car park will be patrolled.

Please indicate how much space you require

\_\_\_\_\_ m frontage by \_\_\_\_\_ m depth \_\_\_\_\_ sqm

### Payment Details

Please send a minimum £50 deposit to secure your booking ASAP (non-refundable). Cheques made payable to Evesham River Festival.

Amount Enclosed £ _____	Balance £ _____ To be paid before June 16 <sup>th</sup> 2017
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**PLEASE NOTE:** A current copy of your Public Liability Insurance Certificate & Food Hygiene Certificate must be included with your application. (If it expires before July 7<sup>th</sup> 2017 a copy of the new certificate will need to be sent) **No Certificate – No Stand.**

Please send this completed form, your payment, a stamped self-addressed envelope plus a signed copy of our Terms & Conditions to:

Evesham River Festival  
Sankey Marine  
Worcester Road  
Evesham  
WR11 4TA

**Internal use only**

Public Liability:

Food Hygiene:

Amount Paid:

Date:

Balance Due:

Paid:



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### Terms and Conditions

I/We indemnify Evesham River Festival from and against all claims, damages or losses however caused, from my occupation of the Workman Gardens, Waterside, Evesham, 7<sup>th</sup>, 8<sup>th</sup>, 9<sup>th</sup> July 2017 and I/we have read and agree to the terms and conditions listed.

1. Only diesel generators are allowed on the site. They must be fenced off.
2. Bookings will not be confirmed unless a Public Liability Insurance Certificate and a deposit payment for the exhibition space are settled before the event.
3. For Health & Safety reasons, no vehicle will be allowed to leave the main show area until the festival has been officially closed ( approximately 23.00 pm Saturday)
4. Evesham River Festival reserves the right to refuse admission to any trade stall or exhibitor to the Workman Gardens.
5. Traders will be allowed to start setting up from 06.30 am on the day of the event. All stalls must be set up and vehicles removed from the field before 11.00 am.
6. Trading hours on Saturday are from 11.00 am to 22.30 pm. If you wish to leave before 23.00 pm, you will have to do this without bringing your vehicle onto Workman Gardens.
7. All traders must ensure that they comply with Health & Safety Regulations and any other regulations as necessary.
8. All traders are responsible for the clearing up and removal of any litter and trade waste in their trading area.
9. Evesham River Festival is unable to supply any equipment, including gazebos, tables and chairs, for use by any trader.
10. All deposits are made on the basis that they are non-refundable, even if the event is cancelled due to flooding etc.

Sign: \_\_\_\_\_ Print: \_\_\_\_\_

Date: \_\_\_\_\_ Please retain a copy for your reference.